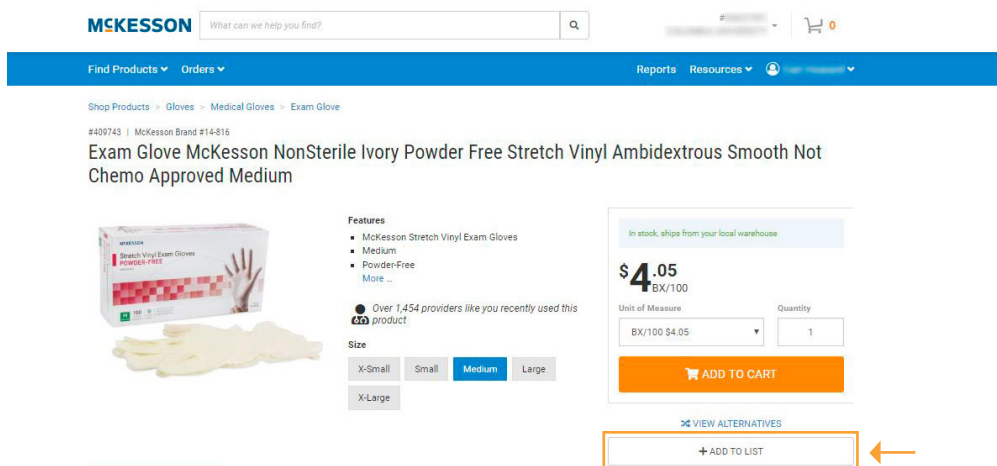


Creating Lists in McKesson SupplyManagerSM

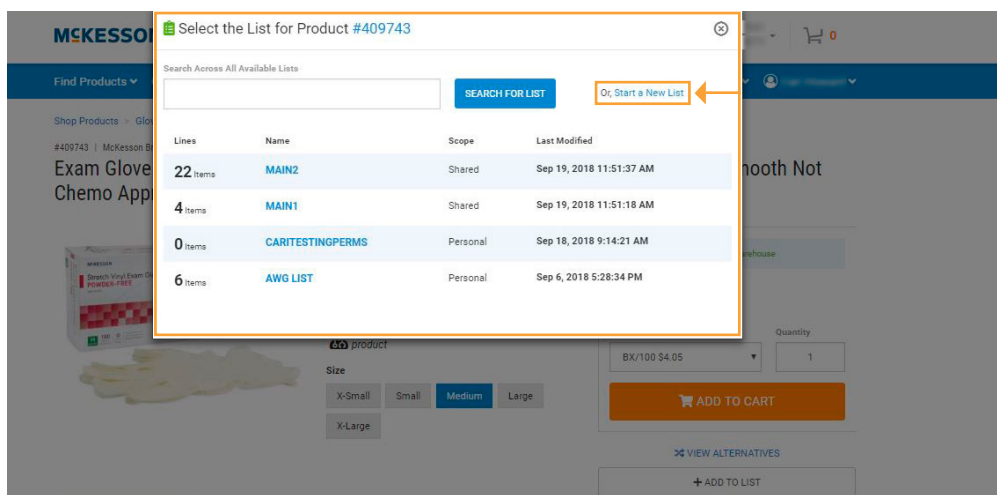
Lists can be saved and shared with other users on your account. Using lists will save you time and help you place orders more efficiently. Lists can also be locked if needed so that users can only purchase items on your list. To create a locked list, please contact Customer Service at 855.571.2100.

How to Create a List

- 1 You can create a list several different ways. You can start a list from the product page by clicking **“Add to List.”**



- 2 After clicking **“Add to List,”** you will be able to add to an existing list or start a new list.



3

You can also save a list by building your shopping cart and clicking **“Save as a List.”**

MCKESSON What can we help you find?

Find Products Orders Reports Resources

All Items (3) Quick Add

BLADE, TONGUE SR 6" N/S LF (500/BX 10BX/CS) In stock, ships from your local warehouse 1 x \$5.56 per BX/1 \$5.56

SPECULA, KLNSPC 4.25MM (34/TU 25TU/BG 10BG/CS) In stock, ships from your local warehouse 1 x \$22.20 per BG/25 \$22.20

GLOVE, EXAM VNYL STRTCH PF MED(100/BX 10BX/C) In stock, ships from your local warehouse 1 x \$4.05 per BX/100 \$4.05

ORDER SUMMARY
Cart Number: 1167705
Items (3) \$31.81
CONTINUE TO CHECKOUT

ACCOUNT SUMMARY
Billing Account SWITCH
Shipping Destination SWITCH

Save As List Suspend Cart Delete Cart

4

To view a list, click **“Find Products”** and select **“Lists”** in the navigation. You can then select the list you would like to view, merge or delete.

MCKESSON What can we help you find?

Find Products Orders Reports Resources

Your Lists

Search Lists

List #	Lines	Name	Type	Last Modified
42318449	4586 Items	MAIN	Main	Jun 17, 2015 12:24:56 PM
42318451	4849 Items	ZC MASTER FORMULARY	Shared	Jun 17, 2015 2:43:25 PM
46818166	0 Items	CARITESTINGPERMS	Personal	Sep 18, 2018 9:14:21 AM
46817629	6 Items	AWG LIST	Personal	Sep 6, 2018 5:28:34 PM
46811060	4 Items	MAINT	Shared	Sep 19, 2018 11:51:18 AM
46811059	0 Items	MY PERSONAL LISTPLRUPT	Personal	May 9, 2018 8:45:55 PM
46765324	0 Items	IGGBO	Personal	Mar 5, 2017 4:55:43 PM
46765325	0 Items	IGGBO	Personal	Mar 5, 2017 5:02:13 PM

Manage Delete

5

Lists are flexible and products can be added at any time.